



Town of Bridgewater **Charter Review Committee**

August 26, 2026

7:00 PM

Academy Building

66 Central Square/2nd Floor

Conference Room 201A

and via Zoom:

<https://us06web.zoom.us/j/86758099981>

MEETING MINUTES

Call to Order

Charter Review Committee Chair Scott Pitta called the meeting to order at 7:00pm. The meeting took place in Conference Room 201A and via Zoom.

Charter Review Committee members present:

Eric Dias, Scott Pitta, Jean DiBattista, Ed Ivaldi, Lynsy Marshall, James Walsh and Brad McKinnon.

Approval of Meeting Minutes

a) July 22, 2026 Meeting Minutes

Ms. Marshall made a motion to amend the July 22, 2026 meeting minutes by changing the name Mr. Clark to Mr. Walsh and two vocabulary errors. This was duly seconded by Mr. McKinnon.

A roll-call vote was taken with the results as follows: Dias – Yea; Pitta – Yea; DiBattista – Yea; Ivaldi – Yea; Marshall – Yea; Walsh -Yea; McKinnon – Yea.

Motion Passed: 7-0

Mr. McKinnon made a motion to approve the July 22, 2026 meeting minutes. This was duly seconded by Mr. Dias.

A roll-call vote was taken with the results as follows: Dias – Yea; Pitta – Yes; DiBattista – Yea; Ivaldi – Yea; Marshall – Yea; Walsh -Yea; McKinnon – Yea.

Motion Passed: 7-0

Public Comment - None

Items for Discussion

a) Overview of 8/12/26 and 8/24/26 CRC Community Forums
Mr. Pitta asked what has gone right and what has gone wrong.

Ms. DiBattista recommends putting up information about the forums on signs around town/manual notice.

Mr. Ivaldi recommends doing two public forums in September instead of just one and maybe finding another place for a forum, perhaps out back at Barretts.

Ms. Marshall noted that maybe we are not getting the attendance at the forums because the committee is not looking into government change.

Mr. McKinnon recommended the Fire Station for a forum and Ms. DiBattista noted that could help get some people to attend because they might want to see the inside of the new station.

Mr. Pitta asked if the golf club could be a possibility and Mr. Walsh also suggested Autumn Fest for a possible forum.

Ms. Marshall noted that she will work on a new flyer and get the forum on the hard signs around town.

b) Charter Review Committee Email Address

Ms. DiBattista noted that having an email for CRC would be good, able to hear what people are saying. The idea would be that any emails sent to this particular email address would be forwarded to all of the members.

Mr. Ivaldi noted that he does not think it is good to model the CRC emails like the Town council and Ms. DiBattista disagreed and thinks it should not be any different than how the council does emails.

Mr. Walsh noted that all of our emails are already out there for anyone who wants to reach out. Noting that the website already has dward@bridgewaterma.org for residents to send emails to for the whole CRC.

Ms. DiBattista made a motion to create an email called CRC@bridgewaterma.org. This was duly seconded by Mr. McKinnon.

Mr. Ivaldi just noted to make sure everyone is careful with Open Meeting Law violations.

A roll-call vote was taken with the results as follows: Dias – Yea; Pitta – Yea; DiBattista – Yea; Ivaldi – Yea; Marshall – Yea; Walsh -Yea; McKinnon – Yea.
Motion Passed: 6-0

c) Community Conversations – After Action Review

Mr. McKinnon made a motion to remove c, which was duly seconded by Mr. Ivaldi.

A roll-call vote was taken with the results as follows: Dias – Yea; Pitta – Yea; DiBattista – Yea; Ivaldi – Yea; Marshall – Yea; Walsh -Yea; McKinnon – Yea.
Motion Passed: 7-0

- d) Citizens Survey
Ms. DiBattista noted that the Citizens Survey is now on website, wants more advertisement on Facebook.

Mr. Walsh noted that September 30th is when the survey will end. Worked with the town to do survey in google forms, using town census to confirm that they are residents. 46 responses received to date and the data is stored in google forms.

Ms. DiBattista noted that she would like updates weekly/bi-weekly with the number of responses.

- e) Key Stakeholder Survey
Mr. McKinnon updated the committee that the interviews were almost complete. Due to vacations, some people were not available so interviews should all be completed by the next meeting.

Next Steps

- a) Set Future Meeting Dates
The Charter Review Committee discussed upcoming meeting dates and suggested that the next 4 meetings would be: 9/16/26, 9/30/26, 10/14/26 and 10/28/26.

Mr. McKinnon made a motion to approve the meeting dates, which was duly seconded by Mr. Ivaldi.

A roll-call vote was taken with the results as follows: Dias – Yea; Pitta – Yea; DiBattista – Yea; Ivaldi – Yea; Marshall – Yea; Walsh -Yea; McKinnon – Yea.
Motion Passed: 7-0

Adjournment of Meeting

Mr. Ivaldi made a motion to adjourn, which was duly seconded by Mr. McKinnon.

A roll-call vote was taken with the results as follows: Dias – Yea; Pitta – Yea; DiBattista – Yea; Ivaldi – Yea; Marshall – Yea; Walsh -Yea; McKinnon – Yea.
Motion Passed: 7-0

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Charter Review Committee assembled voted, at their meeting on September 30, 2026, to approve the aforementioned minutes, as submitted.